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Windsor, Ontario June 14, 2013

A meeting of the **Family Aquatic Complex Steering Committee** is held this day commencing at 11:00 o'clock a.m. in the Main Floor Board Room, Art Gallery of Windsor, there being present the following members:

Councillor Drew Dilkens, Chair
Councillor Ed Sleiman
Councillor Fulvio Valentinis

Regrets received from:

Councillor Ron Jones
Councillor Hilary Payne

Guest in attendance:

Max DeAngelis, Ellis-Don/DeAngelis Joint Venture

Also present are the following resource personnel:

Shelby Askin-Hager, Deputy City Solicitor/Manager Purchasing & Risk Management
Joe Baker, Project Administrator
Jill Braido, Marketing & Communications Officer
Onorio Colucci, Chief Financial Officer & City Treasurer
Josette Eugeni, Manager of Transportation Planning
France Isabelle-Tunks, Senior Manager Development & Geomatics
Joe Mancina, Deputy Treasurer - Financial Accounting
John Miceli, Executive Director of Parks and Facilities
Mike Palanacki, Executive Director Operations
Don Sadler, Project Manager
Dan Seguin, Manager of Financial Accounting
Mario Sonogo, City Engineer
George Wilkki, City Solicitor
Jan Wilson, Executive Director, Recreation & Culture
Karen Kadour, Committee Coordinator

1. CALL TO ORDER

The Chair calls the meeting to order at 11:05 o'clock a.m. and the Steering Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. **ADOPTION OF THE MINUTES**

Moved by Councillor Sleiman, seconded by Councillor Valentinis,
That the minutes of the Family Aquatic Complex Steering Committee meeting
held April 5, 2013 **BE ADOPTED** as presented.
Carried.

3. **DECLARATIONS OF CONFLICT**

None disclosed.

4. **BUSINESS ITEMS**

4.1 **Financial Summary Update**

D. Seguin reports as of May 31, 2013 the project has incurred gross expenditures
of \$46,913,562 (net of holdbacks). Grants received from OMAFRA to date amount to
\$13,500,000 for a net project cost of \$33,413,562 prior to corporate recoveries.

D. Seguin states to date, the remaining unencumbered and unspent balance in the
overall project contingency account is \$205,507.

Moved by Councillor Valentinis, seconded by Councillor Sleiman,
That the report of the Manager of Financial Accounting dated June 7, 2013
entitled "Financial Summary Update - May 31, 2013" **BE RECEIVED** for information.
Carried.

4.2 **Project Manager's Update**

D. Sadler advises the tile setters have returned to work and the project is back on
schedule.

M. DeAngelidis states no foreseeable hurdles are expected, and predicts a positive
experience for all participants and attendees of the ICG Games.

D. Sadler indicates staff training for the Family Aquatic Complex commenced
this week.

Moved by Councillor Valentinis, seconded by Councillor Sleiman,
That the report of the Project Manager dated June 3, 2013 entitled "Project
Schedule Family Aquatic Complex" **BE RECEIVED** for information.
Carried.

4.3 Traffic Study Update

The report of the Manager of Transportation Planning dated June 13, 2013 entitled "Report Recommendations - Traffic Study in the Area of the Family Aquatic Complex" is distributed and attached as Appendix "A". Also distributed are the "Victoria Avenue Proposed Bus Stop Location" and the "Traffic Study in the Area of the Family Aquatic Complex Study Recommendations", attached respectively as Appendix 'B' and "C".

J. Eugeni indicates the Family Aquatic Complex Steering Committee (FAC) endorsed retaining McCormick Rankin Corporation to conduct a Traffic Study in the area of the FAC and one of the following changes was proposed:

- Converting Victoria Avenue to two-way traffic from University Avenue to Chatham Street. The conversion of Victoria Avenue to a two-way street results acceptable operations based on the projected traffic on Victoria Avenue. However, if the westbound right turn volume at Victoria Avenue and University Avenue begins to compromise the level of service at this intersection, the on-street (2 spaces) on the north side of the east approach could be prohibited during peak hours. The removal of this on-street parking would provide a sufficient westbound right turn storage lane and improve the operations at this intersection.

J. Eugeni advises based on revised Transit Windsor bus routes, the following changes are proposed at the intersection of Victoria Avenue and University Avenue:

- A bus loading zone has been proposed for installation at the northeast corner on Victoria Avenue, north of University Avenue.
 - This requires the removal of one on-street metered parking space and one on-street accessible parking space which will be relocated to the next available space north. Alternate locations for the on-street accessible parking space can be pursued at the discretion of the DWBIA.
- An existing loading zone will be removed on the northwest corner on University Avenue, west of Victoria Avenue.
 - This reinstates one on-street metered parking space.

The resulting net on-street parking deficit is four (4) parking spaces (one for bus stop modifications and 3 to facilitate intersection turning movements).

M. Palanacki indicates City Council approved a Traffic Study to be undertaken for the downtown area. He notes the Terms of Reference are currently being drafted.

M. Palanacki states consideration is being given to angled parking at Chatham and Pitt Streets. He notes the downside to angled parking is the motorist is backing up into ongoing traffic.

In response to a question asked by Councillor Valentinis regarding the time lines for the traffic study, M. Palanacki responds the target for completion is the year's end.

0. Colucci indicated to the Committee that this matter is being brought to them as background information but it is not part of the Committee's mandate.

Moved by Councilor Sleiman, seconded by Councillor Valentinis,

That the report of the Manager of Transportation Planning dated June 13, 2013 entitled "Report Recommendations - Traffic Study in the Area of the Family Aquatic Complex" **BE RECEIVED** for information.

Carried.

5. FAMILY AQUATIC COMPLEX EXECUTIVE COMMITTEE MINUTES

Moved by Councillor Sleiman, seconded by Councillor Valentinis,

That the minutes of the Family Aquatic Complex Executive Committee at its meetings held March 25, 2013, April 22, 2013, April 29, 2013, May 13, 2013 and May 27, 2013 **BE RECEIVED**.

Carried.

6. OTHER BUSINESS

None.

7. ADJOURNMENT

There being no further business, the meeting is adjourned at 11:32 o'clock a.m.

A site tour of the Family Aquatic Complex is conducted following the meeting.

CHAIR

COMMITTEE COORDINATOR

AGENDA
FAMILY AQUATIC COMPLEX STEERING COMMITTEE
Friday, June 14, 2013
11:00 o'clock a.m.
Main Floor
Board Room Art
Gallery of
Windsor

1. **CALL TO ORDER**

2. **ADOPTION OF THE MINUTES**

Adoption of the minutes of the meeting held on April 5, 2013 - *previously distributed*.

3. **DECLARATIONS OF CONFLICT**

4. **BUSINESS ITEMS**

4.1 **Financial Summary Update**

The report of the Manager of Financial Accounting dated entitled "Financial Summary Update"- May 31, 2013- *attached*.

4.2 **Project Manager's Update**

The report of the Project Manager dated June 3, 2013.entitled "Project Schedule Family Aquatic Complex" - *attached*.

4.3 **Traffic Study Update**

A verbal update will be provided.

4.4 **Tile Setters & Elevator/Escalator Strikes**

The Project Manager to provide a verbal update.

4.5 **Tour of the Facility**

5. **Family Aquatic Complex Executive Committee Minutes**